

Get a mySRA account

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Activating a mySRA account

You need to activate your account if you're an admitted solicitor or a trainee and have never accessed your account before.

To do this, you will need a valid activation code. Find out how to request an activation code [https://my.sra.org.uk/request_activation_code] .

Please do not create a mySRA account yourself.

Activate your account

[<https://www.sra.org.uk/link/93f017776e78490eac32edeb8f5a63e0.aspx>]

What do I need an account for?

You will need to create an account if you are unknown to us and:

- are an individual who wants to register a completed period of qualifying work experience (QWE)
- are an individual who wants to use QWE and passing SQE2 as an equivalent to a period of recognised training
- are joining an organisation as a trainee and need to register your period of recognised training
- are applying for admission to the roll as a qualified lawyer through the Qualified Lawyers Transfer Scheme or the SQE route (excluding those applying under the Qualified Lawyers Transfer Regulations 2009 – you will need to activate your account)
- are an individual who wants to apply to become a registered foreign lawyer for the first time
- are a Swiss lawyer who wants to apply to become a registered European lawyer for the first time.

What can I do in my account?

- Complete and pay for applications.
- Update your information, such as employment details and contact email address
- If you are an organisation contact or authorised signatory you can manage your organisation's account.
- Get reminders and prompts.



How to

Open all [#]

Creating an account

Step by step guide

1. To create an account, you will need to go to the login page and click on create an account.

2. On the Create Your Account page, type a username and password in the available fields

Your username must begin with a letter or a number. It can contain a combination of letters, numbers, hyphens and underscores.

Your password should be 8-16 characters and contain three out of four of the following:

1. lowercase characters
2. uppercase characters
3. digits (0-9)
4. one or more of the following symbols: @ # \$ % ^ & * - _ + = [] { } | \ : ' , ? / ` ~ " () ;

3. Once created, retype your password in the Confirm password field.

Type in an email address to receive a verification code

▼ Why should I use a personal email address?

We recommend using an email address you will always have access to through your career. This is because personal email addresses do not usually change, whereas work email addresses may be deactivated or cannot be accessed once you leave an employer.

If you cannot access your account email address, it will take additional steps to regain access such as proving your identity. Once registered you will be able to give us a contact address so you can receive emails at your work address

Click the Email me a verification code button

Copy the code from the email into the Verification Code field

Click Verify Code button

Select 'I'm not robot' to complete ReCAPTCHA

Click the Continue button

To complete the account set up process, create your profile on the Create account page

4. You will need to register a phone number for verification purposes [<https://www.sra.org.uk/mysra/updates/verifying-mysra-account/>] when you first log in to mySRA.

You will need to have this phone with you whenever you log in, so we recommend using a personal number.

We will send you a code by SMS text or call you to verify your identity every time you access mySRA.

5. The following fields are mandatory:

1. First name
2. Last name
3. Date of birth
4. Account email address (pre-populated from previous page)
5. Contact email address
6. Personal address

Click the Save button

The account has now been set up successfully.

Step by step video guide

Find my SRA number

To find your SRA number, type your name into the Solicitor's Register [<https://www.sra.org.uk/consumers/register/>].

Log in to mySRA

Click on the mySRA link on the home screen

Enter your username and password to log in

Check if a link is secure

All the links from our website to the portal are secure. However, if you want to check that you are logging in to mySRA account securely, check the padlock sign at the start of the link and that it starts with https rather than http. This shows that it is encrypted. For extra reassurance you can insert it into Transparency Report Google.

https://transparencyreport.google.com/safe-browsing/search?hl=en_GB

Create an account

[<https://www.sra.org.uk/link/93f017776e78490eac32edeb8f5a63e0.aspx>]